

Performance Coaching

Participants will learn to:

- Discern the roles of coach, mentor and counselor
- Assess employee performance to apply the appropriate role
- Conduct work contracting agreements
- Involve employees appropriately in setting performance goals



Half day workshop - \$75.00

Thursday, August 14th from 8:30 to 12:00

To register for this ½ day workshop only, please [click here](#).

Delivering Performance Feedback

Participants will learn to:

- Accurately identify employee performance issues
- Establish an environment and format for delivering effective feedback
- Utilize effective words to deliver performance-specific feedback
- Effectively praise an employee's exceptional performance
- Challenge a mediocre performer to perform at a higher level
- Address an employee's underperformance
- Respond effectively to employee reactions to feedback



Half day workshop - \$75.00

Thursday, August 14th from 1:00 to 4:30

To register for this ½ day workshop only, please [click here](#).

Workshops will be held in the DHRM Training Room located in the Capitol under the east stairs

The DHRM training room is located in the basement of the Capitol Building. You may park in the visitor parking lot on the east side of the Capitol Complex, or in the upper lot on the northeast corner of the Capitol Complex. Walk toward the Capitol, staying on the east side of the complex. Do not enter the East Building or the Capitol Building main doors! From east side of the Capitol Building, proceed down either one of the two outdoor stairwells. Once inside, follow the signs to the room.

Discounted full day - \$100 for both workshops.

To register for both workshops
presented on Thursday, August 14th 8:30 to 4:30 please [click here](#).

For Questions – Please Contact Mike Tribe at miketrib@utah.gov